

**CLARKSVILLE AJAX TURNER
50+ CENTER**

JOB DESCRIPTION

TITLE: Kitchen Worker

STATUS: Part-Time, Non-Exempt

SUMMARY: The Kitchen Sanitation Aide is responsible for applying knowledge and experience to maintain sanitation of the kitchen and dining room.

HOURS OF WORK: 25 hours of work

SUPERVISOR: Kitchen Manager or chain of command

QUALIFICATIONS:

1. **Education:** Must have a High School Diploma or GED.
2. **Experience:** General cleaning and sanitation
3. **Skills:** Have good communication skills with the ability to comprehend and carry out oral and written instructions.
4. **Knowledge:** State Health Department regulations regarding operations and food handling.
5. **Ability:** Lift up to 40-lb. boxes, large pans of food and dishes to heights of 3-4 feet.

RESPONSIBILITIES:

1. Monitor and maintain sanitation practices and follow kitchen safety standards. Ensure kitchen and guest dining areas are cleaned between meals.
 2. Operates and maintains various machines such as dish washing machines, garbage disposals, sinks, pots, pans, utensils and all other kitchen equipment and surfaces including the breakdown of machines as assigned
 3. Adheres to all Health Department sanitation and safety regulations as required
 4. Transports garbage containers and all other debris from the kitchen area and bars to designated dumpsters
 5. Participate in all available staff training.
 6. Assist with delivery of food and non-food items.
 7. Other duties that pertain to the kitchen duties.
- All offers of employment are contingent upon clear results of a thorough background check.
 - All employees must meet qualification standards that are job related and consistent with business necessity and must be able to perform the essential functions of the job with or without reasonable accommodation.
 - The above is intended to describe the general content and requirements for the performance for this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.
 - This document is not intended to create a contract, nor is it to be construed to constitute contractual obligations of any kind or a contract of employment between Clarksville Ajax Turner 50+ Center and you.
 - Clarksville Ajax Turner 50+ Center is an Equal Opportunity Employer and hires without regard to race, color, sex, age, disability, or national origin. This job description is not intended to be all-inclusive; employees may perform other related duties as necessary to meet the needs of the organization.

ACKNOWLEDGMENT:

I, _____, have received a copy of the job description for my position, and I have read and understood the contents therein.

Employee Signature

Date

Supervisor Signature

Date